

SAMPLE ASSESSMENT TASKS

Certificate I in Spoken and Written English

Module E – Comprehending and participating in short conversations

Accredited course module code: SWECON105A

Learning outcome 1

Demonstrate understanding of a short informal conversation

Preparation

- 1 Photocopy the question sheet.
- 2 Cue the CD – Track 3.

Assessment procedure

- 1 Explain to the learners that they will be listening to a recording and answering five questions about the conversation they will hear.
- 2 Explain to the learners that they will hear the conversation three times.
- 3 Give the learners the question sheet before listening and allow time to read the questions.
- 4 Play the conversation three times, allowing sufficient writing time after each playing.
- 5 Collect all question sheets for marking.

Assessment conditions

- The learner must answer five questions correctly.
- When marking you should adhere to the answer key. However, if you find a legitimate response that has been overlooked, you can mark it as correct.
- When assessing, adhere to the assessment criteria, conditions of assessment and methods of assessment as detailed in Section C of the course document.
- All documents related to this CSWE assessment task must be kept secure. Do not hand out the answer key or return marked question sheets to learners. Do not tell learners the correct answers.

Question sheet

Name: _____

Listen to the conversation. Tick the correct answers.

1 What do Tim and Mandy talk about?

☐ Mandy's children ☐ The weather ☐ Mandy's sister

2 How is Tim?

☐ Sick ☐ Not bad ☐ Good

3 How is Mandy?

☐ Sick ☐ Busy ☐ Not bad

4 How long ago did Mandy see her sister?

☐ Six weeks ago ☐ Four months ago ☐ Five years ago

5 Where is Tim going?

☐ To home ☐ To work

Answer key

- 1 Mandy's sister
- 2 Good
- 3 Busy
- 4 Five years ago
- 5 To work

Transcript – Track 3

Mandy: Hi Tim, how are you?

Tim: Good thanks, Mandy. And you?

Mandy: Good, but I'm very busy.

Tim: Oh, what's happening?

Mandy: My sister is coming from China tomorrow.

Tim: That's great.

Mandy: Yes, I haven't seen her for five years.

Tim: Wow, that'll be great. Well, I have to get to work. I'll see you later.

Mandy: See you later, Tim. Bye.

Tim: Bye.