

SAMPLE ASSESSMENT TASKS

Certificate I in Spoken and Written English

Module E – Comprehending and participating in short conversations

Accredited course module code: SWECON105A

Learning outcome 2

Participate in a short informal conversation

Preparation

You may wish to provide the learner with a cue card (which you will need to photocopy) or you may prefer to give spoken instructions.

Assessment procedure

- 1 Explain to the learner that they will need to participate in a casual conversation.
- 2 Give the learner a cue card or give clear instructions, allowing them to take notes.
- 3 Allow the learner sufficient time to prepare for the assessment.
- 4 Interlocutor, who is a fluent English speaker, engages the learner in a conversation sustained over at least four adjacency pairs, including the opening and closing.

Assessment conditions

- The learner must participate in a short casual conversation of at least 4 adjacency pairs.
- The learner must use a formulaic expression to initiate or respond to opening and closing.
- The learner must use one-clause questions/statements and appropriate vocabulary.
- Learner language may contain some errors that do not interfere with the meaning but key words must be pronounced with sufficient clarity and stress as to be intelligible to the interlocutor.
- To assist in assessing performance it is advisable to record the assessment.
- When assessing, adhere to the assessment criteria, conditions of assessment and methods of assessment as detailed in Section C of the course document.
- All documents related to this CSWE assessment task must be kept secure. Be sure to collect any cue cards.

Sample cue cards

Talking to a neighbour



You meet your neighbour.
Talk about the weather.

Talking to a friend



You meet your friend.
Talk about sport.

Talking to the hairdresser



You are at the hairdresser.
Talk about the weekend.

Talking to a classmate



It is coffee break.
Talk to your classmate about studying
English.