

SAMPLE ASSESSMENT TASKS

Certificate I in Spoken and Written English

Module I – Comprehending and composing written descriptions

Accredited course module code: SWEDES109A

Learning outcome 2

Write a short description

Preparation

Add a topic to the task sheet and photocopy.

Suggested topics:

- A family member
- A friend
- Your home
- Your suburb
- Your hometown

Assessment procedure

- 1 Explain to the learners that they will be writing a short description of at least 40 words and that it must contain some numerical information.
- 2 Explain to the learners that they can use dictionaries.
- 3 Give the learners the description task sheet.
- 4 Collect all copies of descriptions for marking.

Assessment conditions

- The learner must write a description of at least 40 words that describes at least four features and includes some numerical information.
- The learner must construct simple independent clauses and noun groups with adjectives.
- The learner must use conjunctions, present tense verbs, personal pronouns and appropriate vocabulary.
- The learner must produce a typed or legible handwritten text with highly familiar words spelt correctly and using punctuation to support meaning.
- When assessing, adhere to the assessment criteria, conditions of assessment and methods of assessment as detailed in Section C of the course document.
- All documents related to this CSWE assessment task must be kept secure. Do not return the descriptions.

Description task sheet

Name: _____

- Write a description of _____
- Write at least 40 words and include some numbers.
- You can use your dictionary.

[illegible]