

SAMPLE ASSESSMENT TASKS

Certificate I in Spoken and Written English

Module K – Comprehending and composing short informal written texts

Accredited course module code: SWETXT111A

Learning outcome 1

Demonstrate understanding of a short informal written text

Preparation

- 1 Photocopy the SMS and questions.

Assessment procedure

- 1 Explain to the learners that they will be reading a short SMS and answering eight questions about the message.
- 2 Explain to the learners that they can use dictionaries and clarify questions with the teacher.
- 3 Give the learners the SMS and question sheet and allow time to read.
- 4 Collect all copies of SMS and question sheets for marking.

Assessment conditions

- The learner must answer six questions correctly. Questions 1 and 2 must be correct.
- Learner responses need not be grammatically correct or in sentence form but errors must not interfere with meaning.
- When marking you should adhere to the answer key. However, if you find a legitimate response that has been overlooked, you can mark it as correct.
- When assessing, adhere to the assessment criteria, conditions of assessment and methods of assessment as detailed in Section C of the course document.
- All documents related to this CSWE assessment task must be kept secure. Do not hand out the answer key or return marked question sheets to learners. Do not tell learners the correct answers.

NOTE: For the two required pieces of assessment evidence for this learning outcome, learners must engage with two different types of informal texts.

Informal text

Name: _____

Read the SMS and answer the questions.

SMS

Hey Bro - Happy b'day! Hope you have a gr8 day. Sorry I missed yr call yesterday - mad busy day! Cu 2night @ restaurant - I'll B there about 7. BTW I got that new job in Perth - start in new year 😊. xx Sister Sam

QUESTIONS

- 1 Who did Sam send the SMS to? _____
- 2 Why did Sam send the SMS? _____
- 3 Where are they going tonight? _____
- 4 What time will Sam arrive? _____
- 5 Why does Sam put this 😊 in the SMS? _____
- 6 How does Sam write *great* in her SMS? _____
- 7 How does Sam write *by the way*? _____
- 8 How does Sam write *see you tonight*? _____

Answer key

- 1 Her brother
- 2 For her brother's birthday
- 3 To a restaurant
- 4 7 o'clock
- 5 She is happy about her new job
- 6 gr8
- 7 BTW
- 8 Cu 2night