

SAMPLE ASSESSMENT TASKS

Certificate I in Spoken and Written English

Module L – Comprehending short news and information texts

Accredited course module code: SWENEW112A

Learning outcome 2

Demonstrate understanding of a short information text

Preparation

Photocopy the information text and questions.

Assessment procedure

- 1 Explain to the learners that they will be reading a short information text and answering eight questions about the information.
- 2 Explain to the learners that they can use dictionaries.
- 3 Give the learners the information text and question sheet and allow time to read.
- 4 Collect all copies of the information text and question sheets for marking.

Assessment conditions

- The learner must answer six questions correctly. Question 1 must be correct.
- Learner responses need not be grammatically correct or in sentence form but errors must not interfere with meaning.
- When marking you should adhere to the answer key. However, if you find a legitimate response that has been overlooked, you can mark it as correct.
- When assessing, adhere to the assessment criteria, conditions of assessment and methods of assessment as detailed in Section C of the course document.
- All documents related to this CSWE assessment task must be kept secure. Do not hand out the answer key or return marked question sheets to learners. Do not tell learners the correct answers.

Information text

Name: _____

Read the information and answer the questions.

INFORMATION TEXT

Waiter/Waitress
We are looking for an experienced waiter or waitress

Starting 29th October

Casual position – lunchtime shift
12 to 3pm, 5 days a week.

Excellent conditions and award wages.

Must be experienced

Enzo's Seafood
80 Terrace St CARLTON
Ph: 8759 2222 after 10am

QUESTIONS

- 1 What job is being advertised? _____
- 2 What date does the job start? _____
- 3 When does the lunchtime shift start? _____
- 4 When does the lunchtime shift finish? _____
- 5 What do you need for this job? _____
- 6 What is the name of the restaurant? _____
- 7 What suburb is the restaurant in? _____
- 8 What is the telephone number? _____

Answer key

- 1 Waiter or waitress
- 2 29th October
- 3 12pm
- 4 3pm
- 5 Experience
- 6 Enzo's Seafood
- 7 Carlton
- 8 8759 2222